

Glossop Cricket & Bowling Club

(Founded 1833)

Rules and Constitution

Amended 22nd August 2019

1 Title

The Club shall be known as:
“THE GLOSSOP CRICKET & BOWLING CLUB.”

2 Purpose

The purpose of the Club shall be to encourage sport and recreational activities by the provision of facilities for the ability to participate in cricket and crown green bowling. The club is non-profit making. All surplus income or profits are re-invested in the club. All monies raised are made available to the two sections and to the main club to maintain and improve facilities. No distributions of surpluses or assets are made to members or third parties.

3 Colours

The Club colours shall be Blue, Green and Gold.

4 Constitution

- (i) The Club shall consist of the following types of members:
 - a) Honorary Life Members
 - b) Vice Presidents
 - c) Senior Playing Members
 - d) Student and Junior Playing Members
 - e) Social Members
- (ii) Each type of member may be affiliated to the cricket or bowling section or both.
- (iii) Annual Subscriptions for all classes shall be determined at the AGM.
- (iv) All club members over the age of 16, with the exception of Social Members shall be able to vote at an AGM or EGM. The Chairperson is entitled to vote also, but in the event of a tie, he shall be deemed to have a casting vote which may be used if in their opinion it becomes appropriate to do so.

- (v) Subscriptions should be paid at the latest, within one month of the commencement of the playing season. Failure to meet this deadline shall be brought to the attention of the Executive Committee who will have the power to suspend the player from the club until the monies owed are paid. However, before suspension a player must be informed in writing and be allowed 7 days to either pay or appeal against the decision in writing, stating clearly the grounds on which his appeal is based.

5 Membership

- (i) Acceptance of the payment of the full subscription by a designated Official of the club is an acknowledgement of membership and an entitlement of that member to use the facilities provided in accordance with the prevailing rules and good practice. The Executive Committee reserves the right to refuse membership or to refund a subscription of a member, if they consider it necessary in order to benefit and protect other members' interests. However, the Executive Committee may not refuse membership on discriminatory grounds, either by way of ethnicity, nationality, sexual orientation, religion or beliefs, sex, age or disability.
- (ii) The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.
In the event of criminal activities or wilful damage, or any related offence a member may be suspended and no refund of annual subscriptions paid. However in such circumstances a member should be allowed to appeal in writing to the Executive Committee.
- (iii) Honorary Life Membership shall be awarded only after long and outstanding service to the Club, on the recommendation of the Executive Committee and with the approval of the majority of the members at an AGM.
- (iv) All members shall be asked to complete a "Membership Questionnaire" on joining the club and periodically thereafter, when Club records are updated.
- (v) An appointed Membership Secretary shall be responsible for keeping a record of all Club members which can be made available to the Executive Committee at short notice. A member may resign at anytime by giving notice to the Secretary, any refund of subscription will be at the discretion of the Executive Committee.

6 Annual General Meeting (AGM)

- (i) The AGM of members of the Club shall be held on a day fixed by the Executive Committee which shall be before the end of March each year and all members shall be notified with at least 7 days notice. The Secretary or Chairperson shall at such a meeting furnish a report on proceedings of the Club during the past year. The Treasurer shall furnish a summary of the accounts of the Club duly audited, for the approval of the members.
- (ii) The Officers of the Club shall be the Chairperson, the Secretary and the Treasurer.
- (iii) The Officers together with the Honorary Auditor shall be elected at each AGM or if a vacancy shall arise, at an Extraordinary General Meeting (EGM). However in emergencies the Executive Committee may appoint an existing club member to an Officer's post until the next AGM or EGM.
- (iv) The Honorary President shall be elected for a period of 5 years and only after long and outstanding service to the Club, on the recommendation of the Executive Committee and with the approval of the majority of the members present at an AGM or EGM
- (v) All members in categories a), b) or c) above shall be eligible to serve as an Officer and as President or Chairperson of the Club.
- (vi) Any eligible member is precluded from holding more than any two positions classified above at any one time whether permanently or temporarily in-situ.

7) Extraordinary General meeting (EGM)

An EGM shall be called by the Secretary in the following cases:

- a) At the request of the Executive Committee in accordance with Rule 8.
- b) On receipt of a written request signed by one-fifth of the members or by a minimum of 12 members, whichever is less.

Such EGM's shall be held within 28 days of the request with a minimum of 7 days notice in writing to members.

8) **Executive Committee**

- (i) A committee for the management and execution of the general business of the Club consisting of a *minimum* of 6 members including the Officers, shall be elected at each AGM.
- (ii) At least 2 members of the Executive Committee shall be from the Cricket Section and at least 2 members from the Bowling Section.
- (iii) Any 5 members of the Executive Committee, including at least one Officer of the Club, shall constitute a quorum.
- (iv) The Executive Committee shall give such instructions as may from time to time be deemed expedient for the management of the Club, but no rules can be altered other than by following the standard procedures set down in Rule 21 of this document.
- (v) There must be a *minimum* of 6 meetings of the Executive Committee per annum and the time and venue of each meeting must be communicated to all members of the Executive Committee *at least* 7 days prior to the meeting taking place.
- (vi) A special Executive Committee meeting may be called at anytime by 5 Executive Committee members by writing to the Secretary, who shall convene a meeting forthwith, cognizant of the 7 day notice period or the date time and venue of the meeting.
- (vii) Officers and committee members will be required to declare any interest they may have in decisions affecting the finances of the club.

9 **Other Committees**

- (i) Other committees, to be known as sub-Committees, (excluding sectional committees) may be formed on proposal at the AGM of members or by sanction of the Executive Committee. The powers and constitution of such committees shall be agreed at the AGM or by the Executive Committee.
- (ii) New Sectional Committees can only be sanctioned at an AGM or EGM of the members.
- (iii) Sectional Committees will be allowed to have their own constitution and financial independence, but shall remain accountable to the Executive Committee, who may request sight of any Sectional Committee documents to be produced within 7 days.

Should the Executive wish to meet with the Officials of a Sectional Committee, or vice-versa, such a meeting should take place within a *maximum* of 14 days notice, or earlier if mutually agreed.

- (iv) Full accounts of the Sections should be sent to the Executive on an annual basis, within a maximum of 3 months after the end of the year-end of their section.

10 The Secretary's duties

- (i) The Secretary shall be appointed at the AGM and may be paid such remuneration and perform such duties including those specified in these rules as may be agreed by the Executive Committee (excluding the Secretary for this purpose).
- (ii) He/She shall affect all necessary registrations of the Club and transmit all copies of rules and lists of members to the proper authority.
- (iii) He/She shall keep minutes of the Executive Committee meetings and of members, and deliver up all books, papers and documents of the Club, when so required by the Executive Committee.
- (iv) Apart from the Secretary, no Officer or Executive Committee member, or Trustee shall be remunerated by the Club.

11 The Treasurer's duties

- (i) The Treasurer shall receive the member's subscriptions and all other monies as directed by the Executive Committee.
- (ii) He/She will be responsible for purchasing and payments as directed and will keep accounts of all monies received and spent and shall have responsibility, with any other appointees of the Executive Committee for controlling the Club's deposit and saving accounts.
- (iii) A summary of the Club's transactions shall be prepared and distributed at the AGM. These accounts will have been audited prior to the presentation at the AGM.

12 Honorary Auditors

- (i) The auditors will be appointed at the AGM

- (ii) They shall be responsible for the examination of the transactions and the authenticity of the Club's Accounts, prior to the presentation of the summary at the AGM.

13 Trustees

- (i) The property and funds of the Club shall be vested in the Trustees. The Trustees shall hold office until the following AGMs respectively:

Ian Robinson	March 2011
Alan Garlick	March 2023
Malcolm Thompson	March 2013
Sandy Booth	March 2016

- (ii) Every future Trustee shall be elected for a term of 4 years by the members at an AGM or if a vacancy shall arise through death or resignation at an EGM.
- (iii) A Trustee who has reached the end of their four year term of office shall be eligible for re-election.
- (iv) A Trustee is eligible to be an Officer of the Club or a member of the Executive Committee.
- (v) On a change of Trustee the property and funds shall be transferred into the names of the new Trustees.
- (viii) No Trustee shall be liable for any loss to the Club arising by reason of any improper investment made in good faith (so long as they have sought professional advice before making such investment) or any mistake or omission made in good faith by him or any other Trustee or any other matter, other than wilful and individual fraud, wrongdoing or wrongful omission on the part of the Trustee which is sought to be made liable.
- (ix) The Trustees shall hold, deal with and have power over the property of the Club and the Club's funds, including powers of sale and purchase, mortgages, leases and investments, acting upon resolutions from, and proposals put to them by the Executive Committee or members in a general meeting.

- (x) The Trustees are empowered to veto any decisions taken by the members or Executive Committee when they, in their opinion, consider there is sufficient doubt as to the viability or legality of any financial or other transaction proposed with the property of the Club.

14 Licensed Premises of the Club

- (i) The Executive Committee shall have control of the licensed premises. At all times the facility will be run within the rules and regulations of whatever Licensing Acts apply to the sale or provision of alcoholic beverages.
- (ii) The hours of opening shall be the responsibility of the Executive Committee and they will be responsible for the appointment of Bar Staff. Changes in staff or hours can be made without the consent of the membership.

15 Visitors

- (i) The facilities are provided and maintained primarily for the use of members, but friends and spectators shall be allowed to enjoy these facilities at their own risk and only at the invitation of members.
- (ii) All members of any visiting club shall be temporary members of the Club on the day or days on which their representative clubs participate in games or competitions on the Club grounds, and shall be entitled to all the privileges of the Club other than those of voting and introducing visitors or guests. It shall not be necessary to specify each such temporary member by name.
- (iii) A member introducing a visitor must accompany their guest during their stay in the Club and no guest shall be permitted to make any payment for intoxicating liquor either directly or indirectly.

16 Subscriptions

- (i) Subscriptions shall be determined at the AGM of members. All subscriptions must be paid as stipulated under Rule 4. Any member who is in arrears shall not be allowed to play in a match or participate in any of the advantages without sanction of the Executive Committee.
- (ii) Potential new members wishing to join the Club part way through the playing season shall be allowed a *maximum* of 2 weeks to pay the annual subscription, or a portion thereof, as determined by the Secretary. Failure to pay the required amount shall mean the member is arrears, and shall be treated accordingly.

- (iii) Collection of the subscriptions shall be the responsibility of the Secretary, the Treasurer or Membership Secretary only. A signed receipt from the Membership Secretary or a valid membership card shall be proof of payment of subscription.
- (iv) The Membership Secretary shall keep an up to date register of members which may be displayed in the Clubhouse at the Executive Committee's discretion.

17 Security

- (i) The security of the Club's property shall be the responsibility of all the members of the Club. The issue of keys to the Club property shall be the responsibility of the Executive Committee. All keys remain the property of the Club and must be surrendered on resignation or at the request of the Executive Committee.
- (ii) A full list of key holders shall be kept by the Secretary.
- (iii) The Club shall not be responsible for any private property lost or left on the Club's ground or premises, for whatever reason.
- (iv) Any member who wilfully damages, destroys or loses any property of the Club shall be liable to pay to the Club the value thereof, such value to be determined by the Executive Committee, who shall be fully empowered to act in the matter. Failure to pay any fine imposed within the timescale shall be deemed to be the end of their membership of the Club.

18 Breach of Rules

- (i) A member guilty of any breach of rules or misbehaviour shall be punished by suspension or expulsion at the discretion of the Executive Committee.
- (ii) Only the Executive Committee shall be empowered to hear the case and take appropriate action

19 Expulsion

- (i) A member maybe expelled from the Club by the Executive Committee providing the following regulations are complied with:
 - a) The Secretary shall give 7 days notice in writing to the member of any meeting called to discuss the misdemeanour.
 - b) Any representations shall be made in writing to the Secretary 24 hours prior to the meeting.

- c) Any request for a personal hearing shall be dealt with at the Executive Committee's discretion, on a case by case basis.
 - d) Any subsequent expulsion must be decided upon by ballot carrying a minimum of 75% in favour of the expulsion.
 - e) Notice of the expulsion shall be given to the offender in writing by the Secretary or an Official designated by the Executive Committee.
 - f) A notice of the decision is given to other members in writing on the Club Notice Board.
- (ii) The same regulations apply in respect of any suspension of a member or members.

20 Rules Binding

A copy of these rules shall be posted continuously at the Clubhouse. Members are expected to know and be aware of all restrictions, liabilities and penalties contained in these rules. Ignorance of the Rules will not be an acceptable defence in the event of a breach of the rules of the Club.

21 Amending Rules

- (i) No alteration or amendment to the constitution and the Club Rules shall be made unless approved by two-thirds majority of those present at an AGM or EGM of members of the Club.
- (ii) Any member or group of members desirous of amending or altering any rules must give a *minimum* of 28 days notice in writing to the Secretary. All Club members shall then be given a *minimum* of 7 days notice of the proposed change prior to the meeting.

22 Dissolution

If the Trustees decide that it is necessary or advisable to dissolve the Club they shall realise any assets held by or on behalf of the Club. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other Community Amateur Sports Club (CASC), (as defined in Schedule 18 of the FA 2002) or registered charity with similar purposes to the Club, as the Trustees may decide.

23 Interpretation

Any question as to the interpretation of the Constitution of the Club Rules shall be referred to the Executive Committee, whose decision shall be final and binding on all parties.